

## Minutes of IQAC Meeting held on 14.8.2018

1. Meeting was started with prayer and then attendance done.

Following members were present

- Dr. Mrs. Ashishan Tiru - Chairperson
- Dr. Mrs. Seteng Aind - Asst. Prof.
- MRs. S. A. Minz - Asst. Prof.
- Mrs. U Roy - Asst. Prof.
- Dr. A. B. Sahu - Asst. Prof.
- Mrs. A Hemrom - Asst. Prof.
- Mrs. D Bakhla - Asst. Prof.
- Mrs. S. Tudu - Asst. Prof.
- Dr. K Kumari - Asst. Prof.

2. Discussed on the recommendations and suggestions given by the NAAC peer team.

3. Plan of action made which are as under –

- a. Workshop to be conducted for student
- b. To strengthen the faculty with ICT tool and techniques
- c. To organize the faculty development programme.
- d. Research work and publication by faculty and students
- e. Participation of teachers in seminar/conference and presentation
- f. Case study/ action research should be done
- g. To promote teachers for their professional growth and update the knowledge and skills
- h. Enrollment of teachers in Ph.D. and will get NET Score
- i. Commencement of New course M.Ed. in 2019.

4. Activity done in the college

- a. Special school visit at “ Deepshikha” Namkum on 15.2.2018 by 2<sup>nd</sup> year students

- Teachers involved - Ms. S. A. Minz  
Mr. Rakesh kr. Ekka  
Ms. Sanarti Sanga  
Mrs. Priyanka Nupur Minz

- b. Parent's Teacher Meeting on 16.11.2018
- c. Seminar on Women's Day (8<sup>th</sup> March -2018)  
Resource Person was Dr. Eva Kisku, Lecturer ( English), Gossner College Ranchi, Jharkhand
- d. Seminar on World health day on " health and hygiene for women"  
7.4.2018  
Resource Person – Dr. Jaya Binita Ekka

5. Committee deputed some teachers for following academic tasks –

- For making academic calendar – Ms. Sheela A. Minz , Mrs. Anupama Hemrom
- For Research Publication – Dr. Kiran Kumari
- For Making Alumini association – Ms R. R. Tirkey
- Formation of student council – Mrs. A. Hemrom
- Microteaching – Mrs. Deepshikha and Mrs. A. Hemrom

6. Vote of thanks done by Co-ordinator of IQAC.

A. Hemrom